Board

Mr. George C. Cooper

Entered employ of University of Toronto.	Dec. 7th, 1908	
Left employ of University of Toronto.	April 30th, 1917	Wage 47½ ¢ per hr.
Entered employ of British Forgings	May 1st, 1917	" 60¢ per hr.
Left British Forgings to take charge of Therapeutic Research Workshop, Military Hospitals Commission, Hart House.	Sept. 1st, 1917.	" $125.00 per month.
Left Military work to take charge of Psychological Workshop.	June 1st, 1919.	" $125.00
Entered on University of Toronto Payroll.	July 1st, 1919.	" $125.00 per month.

During two years at Hart House Mr. Cooper's workmanship and foremanship were acknowledged to be of the highest order.

He was promised appropriate promotion by S. C. R., which was deferred owing to relationship to C. A. M. C.

Meanwhile several assistant mechanics were engaged under him at the same wage as himself. Since midsummer these men have been put in promotion plan of S. C. R., receiving up to $135.00 per month ($1, 620.) per year.

Take up case of Lawson.

July 10th, 1919

To the Board of Governors of the

University of Toronto.

Gentlemen:

In the estimates for the coming year a grant of $75,000 has been made for special research. I beg to recommend as an interim report that a portion of it be assigned as follows:

Department of Zymology $10,000, requisitions to be made by Dr. H. B. Speakman, the Director.

Faculty of Applied Science $15,000, requisitions to be made on the authorisation of the Dean of the Faculty and Dr. A. C. Boswell, Secretary of the Research Committee.

Faculty of Medicine $3000, requisitions to be made on the authority of Professor A. Primrose, Chairman of the Research Committee.

Faculty of Arts, Department of Chemistry $6000, requisitions to be made by Professor R. D. Miller.

Department of Mineralogy $2700, requisitions to be made by Professor T. L. Walker.

Department of Physiology $2000, requisitions to be made by Professor J. J. R. Macleod.

President.

October 11th, 1919

To the Board of Governors
of the University of Toronto.

Gentlemen:

I have been approached by a group of gentlemen on the staff of the University for the purpose of securing authorization for the establishment of a scientific research club, the object of which shall be the promotion of interest among members of the University who are actively engaged in research.

The membership shall consist of members of the staff who are to be chosen because of their active work in research.

There will be speakers at the various meetings who will present papers and will lead in discussion.

The object of the Club seems to me to be highly commendable, and I would recommend that it be given authority to have accommodation granted to them free of cost. At present about six meetings per annum are planned. The expenses involved will be very small, being largely a matter of heat and light on the occasions of their meetings.

Yours respectfully,

President.

October 17th, 1919

To the Board of Governors
of the University of Toronto.
Gentlemen:

I transmit herewith a letter from the Dean of the Faculty of Applied Science and Engineering recommending that two additional demonstrators in the Department of Surveying be appointed at salaries of $1200 and $1000 respectively. These new appointments are necessary on account of the very large attendance of students.

I would recommend that this request of the Dean's be granted; also, that the appropriation for apparatus in the Department of Surveying be increased by $150 in order that instruments for these additional students be purchased.

Yours respectfully,

President.

October 18th, 1919

To the Board of Governors
of the University of Toronto.

Gentlemen:

I am forwarding a letter from Professor Robertson stating that he had been obliged to purchase additional chairs and tables to the value of $100 owing to the influx of students. I would recommend that his action be approved in this matter and that his appropriation be increased by this amount.

Yours respectfully,

President.

October 15th, 1919

The Board of Governors
of the
University of Toronto.

Gentlemen:

I am forwarding to you a letter from the Superintendent recommending that a new incinerator be constructed in the Medical Building for the use of the Departments of Hygiene, Biochemistry, Pharmacology and Physiology.

I have taken up this question with the Professors and believe that the installation of the new incinerator will be not only a great advantage to these Departments, but will be economical for the University.

The first suggestion was that it should be paid for jointly out of the departmental funds, but in view of the increased expenditure this year due to the large numbers of students I think it is only reasonable that a special appropriation should be made for this purpose.

Yours respectfully,

President.

To the Board of Governors of the University of Toronto,

Gentlemen:

In accordance with the recommendation of the Faculty of Medicine a special course was held for returned undergraduate soldiers in the Faculty of Medicine during the month of September, 1919. There were in all fourteen classes held in four years of the course. I recommend that the instructors in the course be paid as follows:

Biology	Professor H. B. Dixon	$150
Chemistry	Professor F. B. Allen	150
Histology	Professor H. B. Fiersol	150
Anatomy	Professor J. C. Hall	75
Physics	Professor E. A. McIntosh	50
Biochemistry	Professor A. Hunter	50
Pharmacology	Professor J. J. Mackenzie	50
Physiology	Dr. R. G. Lang	50

Respectfully submitted.

December 11th, 1919. President.

To the Board of Governors of the University of Toronto,

Gentlemen:

I wish to submit a further report as to appropriations from the Special Resource Fund which has been placed in the estimates for the present session; the following recommendations are additional to the appropriations already made:

Physics	$10,000
Palaeontology	3,000
Botany	2,500
Physiology	1,000

Respectfully submitted.

President.

TO THE BOARD OF GOVERNORS OF THE UNIVERSITY OF TORONTO

Gentlemen:

The Committee of the Board of Governors appointed to take into consideration and report upon the membership in Hart House begs leave to report as follows:

It is recommended that in addition to the undergraduate men students, who are regularly registered in the University of Toronto and University College, student membership in the Hart House shall be confined to those who are regularly registered in the Federated Colleges and in those Colleges the students of which take instruction in this University or are registered in the University as proceeding to a degree. Inasmuch as the University has no record of or control over the students of the Law School of the Upper Canada Law Society and the Ontario College of Pharmacy the Committee is of opinion that these students should not be eligible for membership.

President.

December 11th, 1919

The Board of Governors presented recently to Premier Drury and the Cabinet a statement of the immediate needs of the University as regards buildings. This statement included only those buildings which are of immediate urgency.

One building is already under course of construction, the work having been undertaken under the authorisation of the former Government. This building is now being erected east of the Chemistry and Mining Building on College Street and the Thermodynamics Laboratory. It is to house the departments of Electrical Engineering and Strength of Materials.

The outgoing Government also authorised the erection of an Anatomical Building which is to be placed to the east of what is called the Medical Building and between it and the Central Heating Plant. As however, the tenders for this building were not ready before the former Government went out of office it has been included in the new list for which authorisation was asked. Unfortunately the costs have increased so greatly that the total sum that would be required for this building is much larger than the amount set aside for it by the former Government. The need for an Anatomical Building has been urgent for a great many years, and the greatly increased number of students in Medicine makes the situation for next session very serious.

The complete list set before the Government is as follows:

Arranged for:

Electrical Building (under construction)
Anatomical Building.

Of Immediate Urgency:

Addition to Heating Plant
Botany Building
Additions for Faculty of Applied Science
Additions for Faculty of Education
Administration
A Women's Building for Physical Training
Accommodation for Printing Press.

In the Near Future:

Additions to Chemistry Building

A Building for University College Union (Women) and Residences

Residences for women of Faculty of Education.

At the opening of the war the University had reached the condition of such congestion that a building programme would have had to be undertaken almost immediately. Most of these buildings for the erection of which now permission is asked have been overdue now for some time, and the unexpected influx of students at the opening of this session has presented problems that tax the University to the utmost. In fact unless new buildings are provided for it will soon be necessary to limit the number of students who can be taken in the University.

The need for an administration building has been realised for a long time. Not only are the present quarters totally inadequate for the conduct of the business of the University but they prevent the expansion of University College in the building with which it is so essentially associated. New administrative quarters would thus be a twofold benefit to the University.

The Government received the Board of Governors with the utmost courtesy and assured them that they would do their best to meet the necessary needs of the University.

January 16th, 1920.

Buildings.

Arranged for

Electrical Building (under construction)	$ 300.000	
Anatomical Building	$ 440.000	
		740.000

Of Immediate Urgency.

Addition to Heating Plant.	$ 250.000	?
New Botany Building	$ 200.000.	
Additions for Drafting space &c	$ 250.000	?
Additions for Faculty of Education	$ 250.000	
Administration	$ 500.000.	
A woman's Building for Physical training	$ 200.000 ($125,000 already in hand)	
Accommodation for Printing Press (purchase of 25 ~~a~~ House ?)	$ 25.000	
	$ 1.450.000	$ 1.450.000
		2.290.000
Grant to the Toronto General Hospital		125.000
		$ 2,415.000

In the near future.

Additions to the Chemistry Building.
Removal of Geology & Mineralogy to the Royal Ontario Museum.
A Building for University College Union & Residences.
Residence for Women of Faculty of Education.

The Board of Governors wish to thank Dr. Casey Wood for the beautiful engraving of the late Sir William Osler which he has presented to the University. They appreciate the gift very highly and will have it placed in the University so that it may become a permanent memorial of one of the greatest figures in the world of medicine.

Since this portrait was presented to the University announcement has been made of the death of Sir William Osler and the Board of Governors wish to express to him their sympathy in his personal bereavement as well as their deep regret at the loss of this great leader in medicine. Few, if any, Canadians have touched the world at so many points as Sir William Osler and always for the welfare of his fellowmen. His brilliant and versatile intellect was in the constant service of one of the kindest of hearts.

January 22nd, 1920.

January 28th, 1920

The Board of Governors
of the University of Toronto.

Gentlemen:

In view of the agreement of the Carnegie Foundation to place Professor Peter Toews on their retirement fund with a pension of $600 a year, provided the Board of Governors also pay $400 a year, I recommend that Professor Toews be retired from the active staff as from July 1st, 1919.

Yours sincerely,

President.

Feb 26. 1920

Dear Mr. Chairman.

I regret that though my cold is fast disappearing it is not quite gone, so that it might not be wise for me to attend the meeting of the Board today. I should like therefore to bring the following matters to the attention of the Board.

(1) I have a letter from Professor McLean stating that after having made several ineffectual efforts to communicate with me he has been compelled to decide without consultation as the result of certain information to write to Miss Addams cancelling her lectures in the Social Service department. I entirely concur in what Professor McLean has done.

(2) I enclose an account of the careers of Mr. Ferguson with whom I was authorised at last meeting of the Board to communicate in regard to a research position in Chemistry. I also enclose a recommendation for his appointment

(3) Two requests from the Registrar, one rendered necessary by preparations for the forthcoming elections to the Senate, the other due to the strain in his office occasioned both by a very severe visitation of sickness among his staff and by the work which will from now on increase rapidly.

(4) A communication from the Dean of Applied Science.

(a) Further appropriation in Surveying. Prof: Stewart explains that he asked for the telephones, the grant for which has reduced his working balance, because he was told that there were only a certain number available & that if he were to get any he would have to take them this year.

(b) An advancement of Mr: J. A. Wilson.

~~A letter~~

(5) ~~I am~~ The Dean of the Faculty of Medicine is ~~requested by the writer~~ to say that Dr. Vincent & Dr. Pearse of the Rockefeller Foundation are visiting Toronto on March 10th & 11th. In accordance with my advice a committee of the Faculty of Medicine have prepared a memorandum setting forth the desirable Expansion of that Faculty & its financial requirements, which they will use as a basis for conference with these gentlemen. The Dean will entertain them during the day, but suggests that the governors might wish to give them a dinner at the Yacht Club on the evening of one of the days while they will be here. This ~~seem to be~~ would seem to be very appropriate.

(6) Two communications from Sir Frederic Kenyon of the British School of Archaeology at Jerusalem ~~with regard to~~ inviting the co-operation of this University in ~~establishing~~ promoting that a School of ~~Archaeological Studies in Jerusalem~~ be established. This would involve ~~financially~~ an annual subscription of at least £20, as I ~~read~~ interpret the document and for this subscription & the fees of one or possibly two students would be remitted.

Already for some ten years this university has been subscribing to the American School of Archaeology at Jerusalem & we have had at least one scholar in attendance. But I am of opinion that the University should also become a member of this British organization which is so broad in its undertakings and is conducted

by Scholars of the highest Eminence. If the Board agrees with me might I be authorised to nominate a representative for the University with the Board in London?

(7) Since the last meeting of the Board of Governors Dr Clarke has told me that it is his intention to ~~retire from office~~ tender his resignation of the Deanship of the Faculty of Medicine to take effect at the beginning of July 1920.

James Swan

H.P.F.

February 26th, 1920

The Chairman, Board of Governors,
University of Toronto.

Dear Mr. Chairman:

I regret that though my cold is fast disappearing it is not quite gone, so that it might not be wise for me to attend the meeting of the Board to-day. I should like therefore to bring the following matters to the attention of the Board.

(1) I have a letter from Professor Belyea stating that after having made several ineffectual efforts to communicate with me he has been compelled to decide as the result of certain information to write without consulting me to Miss Adams cancelling her lecture in the Social Service Department. I entirely concur in what Professor Belyea has done.

(2) I enclose an account of the career of Mr. Ferguson with whom I was authorised at the last meeting of the Board to communicate in regard to a research position in Chemistry. I also enclose a recommendation for his appointment.

(3) Two requests from the Registrar, one rendered necessary by preparations for the forthcoming elections to the Senate, the other due to the strain in his office occasioned both by a very severe visitation of sickness among his staff and by the work which will from now on increase rapidly.

(4) A communication from the Dean of Applied Science:

(a) Further appropriation in Surveying. Professor Stewart explains that he asked for the telephones, the grant for which has reduced his working balance, because he was told that there were only a certain number available and that if he were to get any he would have to take them this year.

(b) An appointment of Mr. Fisher.

(5) The Dean of the Faculty of Medicine writes to say that Dr. Vincent and Dr. Pearse of the Rockefeller Foundation are to visit Toronto on March 10th and 11th. In accordance with my advice a committee of the Faculty of Medicine have prepared a

memorandum setting forth the desirable expansion of that Faculty and its financial requirements, which they will use as a basis for conference with these gentlemen. The Dean will entertain them during the day, but suggests that the Governors might wish to give them a dinner at the York Club on the evening of one of the days while they will be here. This would seem to be very appropriate.

(6) Two communications from Sir Frederic Kenyon of the British School of Archaeology at Jerusalem inviting the co-operation of this University in establishing and promoting that School. This would involve an annual subscription of at least £20, as I interpret the document. And for this subscription the fees of one or possibly two students would be remitted.

Already for some ten years this University has been subscribing to the American School of Archaeology at Jerusalem and we have had at least one scholar in attendance. But I am of opinion that the University should also become a member of this British organisation which is so broad in its undertakings and is conducted by scholars of the highest eminence. If the Board agrees with me might I be authorised to nominate a representative for the University on the Board in London ?

(7) Since the last meeting of the Board of Governors Dr. C. H. Clarke has told me that it is his intention to tender his resignation of the Deanship of the Faculty of Medicine to take effect at the beginning of July, 1920

Yours sincerely,

President.

April 22nd, 1920

To the Board of Governors
of the University of Toronto.

Gentlemen:

I would recommend to the Board of Governors that Dr. H. B. Speakman, Director of Zymology, who has been for two years doing work in the laboratory temporarily provided by Colonel Gooderham at 6 Trinity Square, be transferred to the Medical Building, and that the rooms formerly occupied by the Men's Medical Society and the men students of the Faculty of Medicine be transferred to the Department of Zymology, and that the Superintendent be authorised to make such changes as are necessary for the installation of the new laboratory, the unexpended balance of the grant that was made to Dr. Speakman being used towards this purpose.

President.

April 22nd, 1920

To the Board of Governors
of the University of Toronto.

Gentlemen:

After carefully considering the situation created by the resignation of Dr. C. K. Clarke from the Deanship in Medicine, which is to come into effect at the end of June, 1920, I beg to submit an interim report in order that I may be in a position to make arrangements for the conduct of the work of next year and to arrive at a decision with regard to some items in the forthcoming estimates.

I beg to recommend that I be authorised to make an offer to Professor J. J. R. Macleod of the Associate Deanship in Medicine, the question as to the full deanship to be left over for later determination.

I am of opinion that it may be necessary to appoint both a Dean and an Associate Dean in view of the new six years' course. I am afraid that the deanship may involve a full-time appointment for this definite purpose.

Professor Macleod has eminently demonstrated his qualifications for the Deanship or Associate Deanship. No one has done more to work out the new six years' course in Medicine which has been received with widespread approval. I am told on independent testimony that last week in Montreal at the conference with McGill University he made a very profound impression by the mastery with which he handled the whole subject.

I believe that Professor Macleod would be willing to accept the Associate Deanship, provided I do not ask him to withdraw too much of his time from Physiology.

All of which is respectfully submitted.

President.

April 22nd, 1920

To the Board of Governors
of the University of Toronto.

Gentlemen:

In view of the necessity of equalising the fees charged by Toronto with those charges by Queen's for teachers who are undertaking work for their degree by correspondence and expect to complete a portion of it in the Summer Session it is recommended that the accompanying scale of fees be sanctioned by the Board of Governors.

This has been carefully considered by the Extension Committee who wish to proceed now with their announcement.

One part of the recommendation is that the Instructor who shall prepare the set of bulletins for correspondence shall be paid by the University a fee of twenty-five dollars.

President.

April 22nd, 1920

To the Chairman of the Board of Governors
of the University of Toronto.

Dear Sir:

I enclose a letter with regard to the evening tutorial classes during the session that is now closing from Professor De Lury, who has been acting as Secretary of the Extension Committee in the absence of Dr. A. H. Abbott.

I regret that it is necessary to ask the Board to supplement the grant for extension work in accordance with the recommendation of Professor De Lury, but I am unable to see that there is any other course honourably left open.

At the beginning of the session the Bankers' Association approached the University with a request that teachers might be provided for large groups of bankers for whom they wished to provide evening classes. The University undertook this on the understanding that the bankers were to pay the instructors. Without consulting the University sufficiently in this matter the Bankers' Organisation offered $400 to each of the instructors. This at once created a difficulty with the other classes that had been already arranged for, and the only fair way was to offer the gentlemen who conducted the regular extension classes the same rate of remuneration as their colleagues received from the Bankers.

When this arrangement was arrived at it was expected that the payment from the University would not exceed $100 for each of the two professors. It is to be observed, however, from Professor De Lury's letter, that owing to lapses a large amount has still to be made up, and I would ask the Governors to authorise the payment to Professor Fairley and Jackson of the amount required additional to the fees.

I may say in connection with this work that the University is indebted to Professor De Lury for having acted as Secretary of this committee during the whole period of the absence of Dr. Abbott and I should not desire in the slightest way to reflect upon his

efficiency because of what has happended in this case.

President.

April 22nd, 1920

To the Governors
of the University of Toronto.

Gentlemen:

In view of the uncertainty of Professor R. R. Lang with regard to the position that he now holds in the University I beg to recommend that his status be definitely defined as follows:

That in accordance with the resolutions of the Board on 17th June, 1918, and 9th October, 1919, Professor Lang be appointed Director of Military Studies and that his salary be attached to this department, the transfer to this department not being in any way prejudicial to Professor Lang in the matter of salary.

That in view of his having undertaken these new duties he be no longer the head of the department of Chemistry in the Faculty of Arts and Director of the Chemical Laboratory, but that he be expected to deliver lectures in the department of Chemistry for medical students of the first year and undertake such other work in connection therewith as may be asked of him by the Faculty of Medicine.

President.

April 29th, 1920

To the Board of Governors
of the University of Toronto.

Gentlemen:

At a meeting of the Caput held April 28th, 1920, it was unanimously resolved to recommend to the Board of Governors that the fee for the Students' Administrative Council to be imposed upon all students, both men and women, regularly proceeding to a degree in the University be increased from two to three dollars beginning at the commencement of the academic year 1920- 1921.

Chairman of the Caput.

April 29th, 1920

To the Board of Governors
of the University of Toronto.

Gentlemen:

The Committee appointed by the Board of Governors to report upon the recommendation of the Faculty of Medicine with regard to Students' Health begs to report as follows:

There have been several meetings of your committee at which the report of the Faculty of Medicine was thoroughly considered.

The Committee has been in constant consultation with Professors Fitzgerald and Graham of the Faculty of Medicine, and has received information from two of the City Hospitals as to what would be involved in the way of expense were the recommendation of the Faculty of Medicine with regard to hospital care of students carried into effect.

It has been reported also by the President to the Committee that both the Senate and the Caput favour the principle involved in the report and would recommend that the Board of Governors take action in accordance with the general plan submitted by the Faculty of Medicine.

Your Committee therefore begs to recommend as follows:

That the Report of the Faculty of Medicine in general be adopted with the omission from sub-section (c) section 4, of the last clause; that is to say, that at present the University make no definite promise as to hospital care being provided for students in return for the fee that may be imposed.

That the fee be five dollars annually for each student proceeding to a degree.

That a university physician be appointed immediately at a salary of five thousand dollars a year, and that before further appointments are made, a recommendation should be received from him with regard to the work of next session.

That it is desirable that the announcement as to the fee should be made as soon as possible.

All of which is respectfully submitted.

CHAIRMAN.

In accepting the resignation of Dr. C. K. Clarke from the Deanship in the Faculty of Medicine the Board of Governors wish to place on record an expression of their high appreciation of the valuable work that Dr. Clarke has done for the University and in particular for the Faculty of Medicine during the twelve years of his tenure of this office.

During the earlier years of this period there were still difficulties to be solved arising out of the amalgamation of the two Schools of Medicine, and Dr. Clarke was very successful in dealing with questions that involved much tact and kindly judgment. He steered an even course and avoided the charge of partiality, and at the same time won the Faculty to him by his fair dealing. From the beginning he was recognised by the students as their friend to whom they came constantly for counsel. Many a graduate of this University will long continue to look to Dr. Clarke as one to whose sympathetic advice he owes a great deal.

A medical man of scientific spirit himself and an expert in his own field, he worthily fulfilled on this side the requirements of the Deanship. His genial sense of honour and his unselfish spirit enabled him time and again to solve difficulties that would have been much more intractable to other men.

The Governors are glad to know that Dr. Clarke will still retain his position on the teaching staff of the Department of Psychiatry, and wish him many years continued connection with the University.

June 4th, 1920.